

For Member Use Only

**Esther Pilster INDIVIDUAL PROFESSIONAL DEVELOPMENT Award
Scoring Rubric**

1. Proposed Professional Development Activity TOTAL POSSIBLE: 55
- A. Enhancing professional abilities 0-25
(How directly related is the activity to the applicant's current position? How closely related might it be to a new educational direction the applicant wishes to take?)
 - B. Commitment to sharing with professional colleagues 0-15
(To what degree is there a definitive plan for sharing?)
 - C. Quality of proposed professional development activity. 0-15
(Is provider a known, reputable organization/person(s)?
(Documentation required)
2. Anticipated Expenses TOTAL POSSIBLE: 30
- A. Cost of registration is comparable with length and quality of activity. (Documentation required.) 0-15
 - B. Applicant shows restraint in estimating costs of transportation, lodging, and meals. (Documentation required) 0-15
3. Quality of Application TOTAL POSSIBLE: 15
- Overall quality of application. 0-15

TOTAL OUT OF POSSIBLE 100 _____

Disqualifications: Application is rejected if any of the following (A-J) apply.

- A. Funding requested for a degree program
- B. Responses are incomplete
- C. Application lacks original documentation
- D. Attending/presenting at a conference not pertinent to Applicant's educational specialization/employment
- E. Applicant is requesting reimbursement
- F. Specific need for the requested professional development is not demonstrated

- G. Not yet accepted for National Board Certification process
- H. Applications have identical wording from the same school or different school
- I. Uses outdated form
- J. Chapter president letter of recommendation is not included.

April 2019