

Nebraska State Standing Rules

1. Name

1.0 Nebraska State

1.01 The Nebraska organization of Delta Kappa Gamma Society International is named Nebraska State. It was organized April 25, 1936, in Lincoln, Nebraska.

3. Membership

3.0 Chapters

3.01 The state Executive Board has jurisdiction over expansion and allocation of territory within the state. This includes dividing existing chapters, reestablishing former chapters, and adding new chapters.

3.1 Areas

3.11 Four areas have been designated to serve Nebraska State membership.

- a. Northeast – Mu, Nu, Xi, Upsilon, and Alpha Lambda.
- b. Southeast – Delta, Zeta, Epsilon, Iota, Omicron, Tau, Omega, Alpha Zeta, Alpha Theta, and Alpha Iota.
- c. Central – Gamma, Kappa, Phi, and Alpha Delta.
- d. West – Theta, Rho, Chi, Alpha Epsilon, and Alpha Kappa.

4. Finance

4.0 Funds

4.01 All monies deposited or invested in the name of Nebraska State Delta Kappa Gamma shall include the names of the state treasurer and another designated officer on signature cards.

4.1 Dues

4.11 The state annual dues shall be fourteen dollars (\$14) for active members and seven dollars (\$7) for reserve and collegiate members.

4.2 Fees

4.21 Scholarship Fee

- a. The state scholarship fee shall be one dollar (\$1).
- b. The fee shall be divided as prescribed by the *Constitution*, Article IV, F.2.b.
 - (1) one hundred percent (100%) to the state organization fund if the chapter does not maintain a chapter scholarship fund or twenty percent (20%) to the state organization fund if the chapter does maintain a chapter scholarship fund.
 - (2) eighty percent (80%) retained by the chapter having a chapter scholarship fund.

4.3 Payment of Dues and Fees

4.31 Payment of dues and fees shall be in accordance with International Standing Rule 4.1.

4.4 Expense Allowances

4.41 A voucher system shall be used in the process of paying expense allowances.

- a. Requests for reimbursement for expenses shall be itemized on a voucher form with proper authorization.
- b. Vouchers shall be submitted no later than thirty (30) days after the event. The printed form may be obtained from the state treasurer or found on the state website and filled out electronically.
- c. The completed form countersigned by the state president shall authorize payment.

- 4.42 Types of expenses allowed shall include:
- a. Meals – cost of breakfast, lunch, and dinner incurred in carrying out Nebraska State business.
 - b. Travel – twenty-five (25) cents per mile round trip. For international conventions, conferences and state conferences, travel cost is not to exceed round-trip coach airfare.
 - c. Lodging – will be reimbursed at one-half (1/2) double occupancy room rate.
- 4.43 International Convention, Conference, and International Leadership Training
- a. Expenses including registration, meals, travel, and lodging shall be paid for the state president and the state treasurer to attend the international convention or conference in accordance with State Standing Rule 4.42. For international conferences, expenses shall be paid for the immediate past president.
 - b. Five hundred dollars (\$500) shall be paid to the chairs of the Educational Excellence Committee and the Membership Committee to attend their respective training workshops or to attend international convention.
 - c. Members who attend to present a workshop, or as a member of an international committee, or as an accompanist or choir director shall be paid a maximum of five hundred (\$500) subject to approval of the executive committee. Invited musical presenters shall receive fifty dollar (\$50) honorarium.
 - d. Funding for the state president, state treasurer, and chairs of the Educational Excellence Committee and the Membership Committee to attend international leadership training will be paid from the Nebraska State Scholarship Fund checking account when sufficient. If insufficient, funding will be added to or paid from the Available Fund.
- 4.44 Executive Board Meetings/State Convention
- a. Convention expenses shall be paid from the registration and meal fees. Start-up money shall be provided from the available fund.
 - b. A separate detailed accounting shall be made of state convention receipts and expenditures and given to the state treasurer.
 - c. Expenses including registration, travel and lodging shall be paid for the following state positions: president, 1st vice-president, 2nd vice-president, secretary, treasurer, past state presidents, parliamentarian, music representative, archivist, editor, webmaster, and committee chairs; and one chapter president and one chapter treasurer per chapter according to Standing Rule 4.42.
 - d. Expense allowances for state officers, related personnel, committee chairs, past state presidents, state and chapter treasurers, and chapter presidents shall not be paid from the convention account but shall be charged to their respective budgeted allowances.
 - e. The host chapters shall be reimbursed for expenses based on the convention budget. The chapters shall be notified of the budgeted amounts at a convention planning meeting.
- 4.45 Advisory Committee Meetings/Workshops
- a. Expenses including meals, travel, and lodging shall be paid for the state officers, state committee chairs, related personnel, and convention chair and registrar according to Standing Rule 4.42.
- 4.46 Convention Planning Meeting
- a. Members attending convention planning meetings shall be reimbursed for meals and travel according to State Standing Rule 4.42.
- 4.47 Committee Expenses
- a. Members attending committee meetings shall be reimbursed according to State Standing Rule 4.42.
 - b. Committee expenses such as postage, printing, and supplies needed to carry out state responsibilities shall be paid with proper documentation.
- 4.48 Personnel Expenses
- a. State President’s Travel
 - (1) Travel and lodging for chapter visits shall be reimbursed from state funds.
 - (2) Chapters shall pay the President’s meal expenses during the meeting. Combined chapter meetings are recommended.
 - b. State Editor
 - (1) All expenses for the publication of the *Nebraska Quarterly* shall be paid including editor’s travel and office supplies.
 - (2) The editor shall receive a gratuity of one-hundred twenty-five dollars (\$125) per issue to be paid from the available fund.

c. State Treasurer

(1) The treasurer shall receive an annual gratuity of \$3,000 to be paid from the available fund.

d. State Webmaster

(1) The state webmaster shall receive an annual gratuity of five-hundred dollars (\$500) to be paid from the available fund.

5. Organization

5.0 Regions

5.01 Nebraska State is a member of the Northwest Region. The Northwest Region consists of sixteen (16) state organizations.

6. Nebraska State Officers and Related Personnel

6.0 Duties

State officers and related personnel are expected to carry out the duties and responsibilities of their positions in accordance with the *Constitution* and Nebraska State Bylaws, including that of maintaining adequate files and passing them on to their successors.

6.1 Additional Duties

6.11 Several officers have additional delegated responsibilities:

a. The immediate past president shall serve as chair of the Leadership Development Committee.

b. The 1st vice-president shall serve as chair of the Educational Excellence Committee and shall assist the president with program aspects of the workshops and the state convention.

c. The 2nd vice-president shall serve as chair of the Membership Committee.

d. The treasurer shall maintain a membership file designed to provide accurate accounting of the membership for state and international accounting.

6.2 Bonding

6.21 The state treasurer shall be bonded in accordance with *Constitution*, Article VI, Section C. The cost of such bond shall be divided equally among the active chapters. Assessment to the next full dollar shall be paid annually.

6.3 Related Personnel

6.31 Related personnel shall be appointed by the state president for a term of two (2) years. These appointments shall be made as soon as possible following the president's election.

6.32 Related personnel may include, but shall not be limited to the parliamentarian, archivist, editor, and website coordinator.

7. Boards

7.0 Executive Board

Nebraska State shall meet the requirement of an annual executive board meeting by scheduling such meeting in conjunction with State Convention.

7.01 Voting members shall be in accordance with Bylaws. If a chapter president is unable to attend, she may use the official designee form to name her representative who shall have full privilege of participation. Such form shall be submitted to the Nebraska State President, state secretary, and state treasurer prior to the executive board meeting. Members of the executive board shall sign an attendance roster prior to the meeting.

7.02 Executive board members shall be informed of major items of business to be considered at the meeting through the *Nebraska Quarterly* and pre-convention communication from the state president.

7.03 State committee chairs shall make reports for their committee at the Executive Board meeting and may present recommendations for action by the convention. Copies of the narrative reports are included in the packets distributed at the convention in odd-numbered years.

7.04 Action taken by the Executive Board shall be reported at the convention business meeting, and when a membership response is required, a vote shall be taken.

- 7.05 Incoming chapter presidents are encouraged to attend the Executive Board meeting prior to their installation. Executive Board meetings may be attended by any member.
- 7.06 Opinion polls of the Executive Board members may be taken, and, in an emergency as determined by the state officers, a postal or an electronic mail vote may be taken. The results shall be reported at the next Executive Board meeting and recorded in the official minutes.

8. Committees

8.0 Appointment

- 8.01 Except for the Nominating, Finance, and Endowment Committees, all standing committees shall be appointed by the state president in odd-numbered years for a term of two (2) years.
- 8.02 Special committees (e.g. ad hoc, task force) may be appointed by the president at any time with the approval of the Executive Committee.

8.1 Nominating

- 8.11 The Nominating Committee shall be elected at the state convention in accordance with Bylaws Article VIII, B.7.

8.2 Finance

- 8.21 The Finance Committee members shall be appointed by the state president and ratified by the Executive Board for four (4)-year terms.
- 8.22 Two (2) members shall be appointed in odd numbered years.
- 8.23 The committee shall review the treasurer's accounts by the last Saturday in September and shall prepare the annual budget by the last Saturday in February.

8.3 Endowment

- 8.31 The Endowment Committee members shall be appointed by the state president and ratified by the Executive Board for four (4)-year terms.
- 8.32 Two (2) member shall be appointed and ratified in odd-numbered years.
- 8.33 Applications for the Esther Piltser Awards are due **February 15**.
- 8.34 The committee shall review applications and grant the awards.

8.4 Advisory

- 8.41 The Advisory Committee shall meet prior to and following state convention, early summer, and the fall of each year.

8.5 Executive

- 8.51 The state president may invite any member she wishes to attend the meetings of the Executive Committee as it acts for the Executive Board between meetings of that body.

8.6 Convention Planning

- 8.61 A secretary shall be appointed and the report of the convention planning meetings shall be reviewed by a committee of two (2) members appointed by the state president.
- 8.62 Meetings shall be scheduled as needed and at the convention site if possible. The presidents of chapters having convention responsibilities, or their delegated chairs, shall meet with the state president, state treasurer, and convention chairs to complete convention plans.
- 8.6.03 A copy of the contract with the management of the convention headquarters shall be given to the state president and the state treasurer. This contract shall include prices of all scheduled meals, including gratuities and state sales tax; meeting rooms; equipment rental; and hospitality room. Complimentary rooms shall be specified.

9. Meetings

- 9.0 State and chapter meetings shall be held in accordance with International Standing Rules.

10. Convention and Workshops

- 10.0 Nebraska State Convention
- 10.01 The convention of Nebraska State shall be scheduled in the spring.
- 10.02 The state president shall delegate responsibility for the convention, assign chapters to serve as hostesses, and appoint all committees.
- 10.03 The overall management of the convention shall be the responsibility of the Advisory Committee.
- 10.04 The convention chair shall be provided a convention information file, budget, and calendar.
- 10.05 The convention shall include the following as outlined in the convention planning files:
- a. pre-convention Advisory Committee meeting;
 - b. general sessions and business meetings with full member participation;
 - c. meal functions, guest speakers, workshops, entertainment, awards, and traditional ceremonies;
 - d. post-convention Advisory Committee meeting.
- 10.1 State Officer and Committee Chair Training
- 10.11 A workshop for state officers, state committee chairs, and related personnel shall be scheduled in odd-numbered years for the purpose of turning over files; giving pertinent information to the incoming officers, committee chairs, and related personnel; and planning the goals of the biennium.
- 10.2 Chapter Officer and Committee Chair Training
- 10.21 A training for new chapter officers and committee chairs shall be held in even-numbered years for the purpose of leadership training and dissemination of Society information.
The time and place shall be recommended by the Advisory Committee.
- 10.22 The training shall be staffed by state officers, state committee chairs, and related personnel.

11. Publications

- 11.0 Nebraska Quarterly
- 11.01 Four (4) issues of the *Nebraska Quarterly* shall be published electronically each year bringing information to members about state programs, international and regional information, and chapter news.
- 11.02 Regular features shall include the state president's column, information from state chairs, chapter news, and announcements.
- 11.03 Publication expenses shall be included in the state available fund budget.
- 11.04 The *Nebraska Quarterly* shall be exchanged with other state organizations.
- 11.1 Electronic Communications
- 11.11 Nebraska State shall maintain a presence on the internet and other forms of communication.
- 11.12 The policy for use of electronic communications shall be reviewed by the Communications and Publicity Committee biannually. Proposed changes shall be submitted to the Executive Board for approval. (See Appendix 1)
- 11.3 Distribution of Publications
- 11.31 One (1) copy of the *Constitution*, International Standing Rules, handbook, and Nebraska State Bylaws and Standing Rules shall be provided to the state officers, state committee chairs, editor, archivist, parliamentarian, treasurer, music representative, and webmaster.
- 11.32 One (1) copy of the Nebraska State Bylaws and Standing Rules shall be provided to the archivist for the archives.
- 11.33 One (1) copy of the Nebraska State Bylaws, Standing Rules, and history volume as published shall be provided to each chapter.

12. Scholarships and Awards

12.0 Scholarships

- 12.01 The focus of the Nebraska State scholarships shall be the equitable and responsible distribution of member benefits for membership growth.
- 12.02 Applications shall be user-friendly and recognize that members of Delta Kappa Gamma are dedicated professionals who deserve Society support.
- 12.03 Nebraska State shall make available four categories of scholarships:
- Nebraska State scholarships;
 - Nebraska State mini-scholarships;
 - Bonnie Gelling Road Scholar Awards; and
 - Annadora Gregory Scholarships.
- 12.04 The Scholarship Committee shall review applications and make awards to the selected candidates. If the scholarship is \$1,000 or more, one-half (1/2) of the scholarship shall be paid when awarded. The second half of the scholarship shall be paid upon completion of scholarship criteria.
- 12.05 Funding for the State Legislative Day shall include lunch and mileage. Funding shall be paid from the Nebraska State Scholarship account, when sufficient. If insufficient, funding will be added to or paid from the Available Fund.

12.1 Nebraska State Scholarships

- 12.11 The purpose of Nebraska State scholarships shall be to provide financial support for Nebraska State members, with chapter recommendation, as they seek professional growth and career advancement.
- 12.12 Activities may include planned degree programs but may also include summer school, night and weekend classes, research projects, publishing, seminars, sabbaticals, and conferences.
- 12.13 Scholarships may help defray tuition and supplies, child care, transportation, and other expenses incurred in the pursuit of professional growth.
- 12.14 The amount of each scholarship shall be seven-hundred fifty dollars (\$750) to four thousand dollars (\$4,000).
- 12.15 Members may apply for a scholarship when they:
- have been accepted for a planned degree program; or
 - have made plans for non-degree activities such as sabbaticals, seminars, conferences, or workshops either before the activity or within three (3) months after completion.
 - Members may apply for a second scholarship for a different experience after a one (1) year interval.
- 12.16 Verification shall consist of registration documents and/or approval letters as required by the Scholarship Committee. Applications are due to the Scholarship Committee by **February 15** of each year.
- 12.17 Recipients shall document completion of the project and share outcomes with chapters and state members, if requested.

12.2 Nebraska State Mini-Scholarships

- 12.21 The purpose of Nebraska State mini-scholarships shall be to provide financial support for Nebraska State members seeking recertification, another endorsement, or professional growth for career advancement.
- 12.22 Activities may include summer school, night and weekend classes, seminars, workshops, and long-distance learning but are not limited to these.
- 12.23 Mini-scholarships may be used for tuition and supplies, child care, transportation, and other expenses incurred while in pursuit of professional growth.
- 12.24 The amount of each scholarship shall be up to seven-hundred fifty dollars (\$750).
- 12.25 Members shall apply, with chapter recommendation, before attending or after successful completion. Applications are due to the Scholarship Committee by **February 15** of each year.
- 12.26 Verification shall consist of documentation of activity by the sponsoring institution or organization, registration, and payment records.
- 12.27 Documentation of completion may be required. Members may be asked to share the experience at chapter and state meetings.

12.3 Bonnie Gelling Road Scholar Award

- 12.31 The purpose of the Bonnie Gelling Road Scholar Award is to enhance life-long learning and personal growth of elder Nebraska State members. Bonnie Gelling, a long-time educator in Central City, Nebraska, served Nebraska State as state treasurer for many years. The award was established to honor her service. Activity shall be attendance at a Road Scholar event.
- 12.32 Nebraska State members fifty-five (55) years or older may apply.
- 12.33 The amount of each scholarship shall be up to six hundred dollars (\$600).
- 12.34 Members may apply before attendance at a Road Scholar event, if confirmation is received from the Members may apply before attendance at a Road Scholar event, if confirmation is received from the Road Scholar Program, or after attendance. Applications are due to the Scholarship Committee by **February 15** of each year.
- 12.35 Verification shall consist of a copy of registration or other appropriate documentation provided by the Road Scholar Program.
- 12.36 Road Scholar participants may be asked to share experiences at chapter or state meetings.

12.4 Annadora Gregory Scholarship

- 12.41 The purpose of the Annadora Gregory Scholarship is to support members in their endeavors to seek career enhancement as professional educators. In her will, Annadora Gregory, a Nebraska State founder, political science educator, and a recognized author, provided an endowment for scholarships.
- 12.42 Funded activities may include, but are not limited to, degree programs, seminars, workshops, sabbaticals, and night and weekend classes.
- 12.43 Approved funding may be applied to tuition, transportation, child care, and other special expenses incurred while meeting the educational goals of the applicant.
- 12.44 Funding for the national Delta Kappa Gamma Legislative Seminar may be available from the Annadora Gregory Scholarship. The amount of each scholarship shall be up to seven hundred fifty dollars (\$750).
- 12.45 Nebraska State members in good standing may apply.
- 12.46 The amount of each scholarship shall be up to seven hundred fifty dollars (\$750) for workshops, seminars, and conferences or up to three thousand five hundred dollars (\$3,500) for degree programs. Funding for the state Legislative Day shall include lunch and mileage.
- 12.47 Members may apply when accepted for a planned degree program. For non-degree activities, members may apply prior to the activity or following successful completion. Applications are due to the Scholarship Committee by **February 15** of each year.
- 12.48 Verification shall consist of documentation of registration documents and/or approval letters as required by the Scholarship Committee.
- 12.49 Participants may be asked to share outcomes at chapter and state meetings.

12.6 First Timer Award

- 12.61 The First Timer Award was established in observation of the Golden Anniversary of Nebraska State in 1986. The purpose of the award is to encourage Nebraska State members to attend international conferences and conventions by assisting financially with a stipend.
- 12.62 The total amount of the award shall be paid from the Scholarship Fund when sufficient. If insufficient, funding will be added to or paid from the Available Fund.
- 12.63 The amount of the stipend shall be five hundred dollars (\$500).
- 12.64 The selection shall be made by the Educational Excellence Committee and one past state president appointed by the current state president and one member of the Scholarship Committee.
- 12.65 Guidelines for the recipients shall be:
- a. a first-time participant at an international conference or convention;
 - b. an active member at the chapter level;
 - c. an application form submitted, including the chapter president's recommendation, postmarked by **April 1**; and
 - d. report at State Convention if requested.

12.7 Nebraska State Achievement Award

- 12.71 The purpose of the Nebraska State Achievement Award is to honor members in recognition of outstanding leadership, contribution, and service rendered in promoting the Purposes of The Delta Kappa Gamma Society International.
- 12.72 The selection committee shall be the Leadership Development Committee.
- 12.73 The selection shall be secret until the award is presented at state convention.
- 12.74 The award shall include a printed citation, a pin guard to be attached to the recipient's key pin, and the recipient's name added to the traveling plaque.
- 12.75 The number of recipients shall not exceed two (2) for a given year.
- 12.76 Nominations may be submitted by members or chapters by **February 15**.
- 12.77 A member may receive the award only once.
- Members may be nominated more than once.
 - Nominations shall be valid for two (2) years.
 - Nominees who are not recipients will be eligible automatically for the award the second year without being re-nominated.
 - The state president is not eligible for the award during her term in office.
- 12.78 Members nominated shall be active members in a chapter of Nebraska State at the present time and for a minimum of seven (7) years.
- 12.79 Members nominated shall have had full-time employment as a professional educator for a minimum of ten (10) years.
- 12.710 Members nominated shall have had service at the state level for at least six (6) years in at least two (2) or more of the following capacities: officer, committee chair, committee member, editor, parliamentarian, archivist, historian, webmaster, or treasurer.
- 12.711 Members nominated must have regular attendance at state or international conventions or conferences.

12.8 Nebraska State Chapter Achievement Award

- 12.81 The purpose of the Nebraska State Chapter Achievement Award is to honor chapters in recognition of outstanding leadership, contribution, and services rendered in promoting the Purposes of The Delta Kappa Gamma Society International.
- 12.82 The Leadership Development Committee shall determine which chapter meets the highest criteria.
- 12.83 Nominations for the award shall be submitted by any member or chapter by **February 15**.
- 12.84 Chapters may not receive the award twice in succession.
- 12.85 There shall be only one recipient in a given year.
- 12.86 The award, to be presented at the state convention, shall include a certificate, the chapter's name added to a traveling plaque, and one hundred dollars (\$100) to be used for the chapter's scholarship fund, grant-in-aid fund, or president's expenses at international convention.
- 12.87 Guidelines for the chapter shall be:
- The chapter president, or designee, shall attend Nebraska State Convention, Nebraska State Leadership Workshop, and international convention or conference. 10 points each
 - Ten percent (10%) of the officers and committee chairs shall attend the Nebraska State Convention and the Chapter Officer and Committee Chair Training. 10 points each
 - Ten percent (10%) of the total active chapter membership shall attend the Nebraska State Convention. (The officers and committee chairs shall be counted as part of the ten percent (10%). 10 points.
 - Five percent (5%) of the total active chapter membership shall attend the international conference or convention. The officers and committee chairs shall be counted as part of the five percent (5%). Active membership includes all members except reserve members. 10 points
 - Chapter attendance at regularly scheduled chapter meetings shall be 50 percent (50%) of the active membership. 20 points
 - The chapter shall induct, reinstate, or receive by transfer new members between March 1 and March 1. 2 points per new member
 - Program of Work: Describe three (3) outstanding programs presented at chapter meetings during the year. Explain how they address the Purposes of Delta Kappa Gamma. 0 to 10 points each up to 30 total points

- h. Service Project: Describe your chapter service project. Explain how it addresses the Purposes of Delta Kappa Gamma. 0 – 10 points
- i. The chapter shall participate in the Nebraska State service project. 5 points
- j. Tie breaker: Number of chapter members currently serving as state officers or state committee chairs. 1 point each

12.9 Order of the Rose

- 12.91 The purpose of the Nebraska State Order of the Rose is to honor chapters that have increased membership each year through induction, transfer, and/or reinstatement.
- 12.92 The Membership Committee shall determine which chapters meet the criteria.
- 12.93 Guidelines for the recipients shall be:
 - a. A chapter shall acquire five (5) new members through induction, transfer, and/or reinstatement during a one-year period.
 - b. Chapter shall submit induction or reinstatement forms including Form 18 for any new members to the Nebraska State treasurer by March 1 of each year.
 - c. A new member can only be counted once. Reinstatement due to late payment of dues does not qualify.
- 12.94 Chapters meeting the criteria shall be honored at the state convention.

13. Esther Pilster Awards

13.0 Esther Pilster Awards

- 13.01 The purpose of the Esther Pilster Awards is to encourage standards of excellence in education for Nebraska members. Esther Pilster, a long-time educator in Nebraska, served as Nebraska State president. The awards were established through a bequest for DKG from the Esther Pilster estate.

13.1 Esther Pilster INDIVIDUAL PROFESSIONAL DEVELOPMENT Award

- 13.11 The Esther Pilster Individual Professional Development Award is granted to Nebraska Delta Kappa Gamma members. The award may be used to participate in professional seminars, workshops, lecture series, initial national board certification, and other non-degree program opportunities that relate specifically to an applicant's professional aspirations and/or current educational assignment. Individual awards shall not exceed \$2,000. Recipients may receive the award three times.
- 13.12 All applications must be submitted to the Endowment Committee Chair by **February 15**. The application is available on the state website or by contacting the Endowment Committee Chair. Notification to recipients shall be made one month after the deadline.
- 13.13 The recipient will receive half of the award amount with notification of selection. The balance of the award will be paid for documented expenses at the completion of the activity.

13.2 Esther Pilster CLASSROOM PROJECT Award

- 13.21 The Esther Pilster Classroom Project Award is granted to Nebraska Delta Kappa Gamma members. The award may be used to enhance classroom instruction. For example: extra materials, field trips, speakers, etc. Classroom Project awards shall not exceed \$750. Recipients may receive the award three times.
- 13.22 All applications must be submitted to the Endowment Committee Chair by **February 15**. The application is available on the state website or by contacting the Endowment Committee Chair. Notification to recipients shall be made one month after the deadline.
- 13.23 The funded applicant will receive a check up to \$750 after selection.

13.3 Esther Pilster CHAPTER PROJECT Award

- 13.31 The Esther Pilster CHAPTER PROJECT Award is granted to Nebraska Delta Kappa Gamma chapters. The award shall be used to encourage standards of excellence in education. Chapter Project awards shall not exceed \$750. Chapters may receive the award once per project.
- 13.32 All applications must be submitted to the Endowment Committee Chair by **February 15**. The application is available on the state website or by contacting the Endowment Committee Chair. Notification to recipients shall be made one month after the deadline.
- 13.33 After selection, the chapter shall receive a check up to \$750.

Amended April 20, 2024

13.4 Esther Pilster DISCRETIONARY INCOME/PRINCIPAL GIFTS Award

- 13.41 The Esther Pilster Discretionary Income/Principal Gifts Award is granted to the Nebraska Delta Kappa Gamma state president to provide additional funding for state-level activities. Depending upon need, Principal Gifts may be transferred to other Nebraska DKG accounts or funds. In addition, the Nebraska State Treasurer receives an annual gratuity of \$500 for the management of the Endowment Fund.
- 13.42 Applications must be submitted to the Endowment Committee Chair. The application is available on the state website or by contacting the Endowment Committee Chair. Notification to the Nebraska state president shall be made ten (10) days after submission of application.
- 13.43 The Endowment Committee and the State Finance Committee shall approve all money disbursements.

13.5 Esther Pilster RISING STAR AWARD

- 13.51 The Esther Pilster Rising Star Award shall be granted to Nebraska DKG members with membership of five (5) years or less. The award shall be used to encourage attendance at a Nebraska State DKG event to enable better participation by new chapter members. The award shall not exceed \$500 per person and be awarded up to five (5) members each year. A member may receive the award once.
- 13.52 All applications must be submitted to the Endowment Committee chair by **February 15**. The application form is on the Nebraska DKG website or by contacting the Endowment Committee Chair. Notification to recipient shall be made one (1) month after the deadline.
- 13.53 The Nebraska State voucher system shall be used for reimbursement of expenses. Vouchers and receipts are due to the state treasurer no later than thirty (30) days following the state event. The voucher form is on the state DKG website or by contacting the state treasurer. Expenses include registration fee, round trip mileage (if the driver), convention meals, and convention hotel rate for lodging.

Amended April 2024